Setting up a Google Scholar profile

Use Google Scholar profile to showcase your work and the citations you’ve received, and to make sure your work is easily discoverable.

**Step 1: Create a basic profile**
- Logon into Google Scholar at: scholar.google.com and click on **My Citations**
- Enter your name, institutional email address, areas of research interest, and the URL of the Monash University homepage. Click **Next Step**

**Step 2: Add your articles**
- Google Scholar will provide a list of articles they think might be yours
- Select any articles you want to include in your profile and click on **Add articles**
- Click **Next Step** to continue

**Step 3: Update your profile**
- Select the appropriate update option. You can indicate if you want the list of articles in your profile to automatically update, or if you want to be alerted every time Google Scholar wishes to add a publication to your profile. Note that the default setting is to automatically update
- Click on **Go to my profile** to see your profile

**Step 4: Profile visibility**
- The default setting for your new profile is **Private**, but you can change this to **Public** so that anyone can see it
- Add a photo and co-authors

**Step 5: Finalise your profile**
- Click Follow to create an alert that lets you know when someone cites one of your publications
- Click Edit to edit your details